



帳戶資料更改表格

ACCOUNT PARTICULARS AMENDMENT FORM

客戶名稱 Account Name _____

客戶號碼 Account Number _____

生效日期 Effective Date _____

所需更改資料 (只需填寫所更改資料)

Details of Changes Required (Complete only those details to be changed)

更改個人資料 Change of Personal Particulars

位址資料 Address (請附上最近三個月內之地址證明 Please enclose address proof within 3 months)

住址 Residential _____

通訊位址 Correspondence _____

電話號碼 Telephone No. _____

住宅 Residential _____

辦事處 Office _____

手提電話 Mobile Phone _____

傳真號碼 Fax No. _____

電郵 Email _____

公司帳戶更改股東或董事 Corporate Account Change of Shareholder(s) or Director(s)

股東 / 董事數據 Particular of Shareholder(s) / Director(s) of the Company

姓名 Name	身份證 / 護照號碼 ID / Passport No.	住址 Residential Address	新增 / 刪除 Addition/Deletion
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



請提供有關 (1) 更改公司股東 / 董事之會議紀錄、(2) 公司股東 / 董事記錄冊副本及 (3) 新加入的股東 / 董事的身分證 / 護照副本及地址證明。

Please provide (i) Minutes of the Board of Directors about the change of Company's Shareholder(s)/Director(s), (ii) Certified True Copy of Register of Members/Directors, (iii) ID/Passport copies and Address Proof of additional Shareholder(s)/Director(s).

更改客戶常設交收銀行 Change of Client Standing Settlement Bank

銀行名稱 Name of Bank _____

銀行帳號 Bank Account Number _____

更改授權人士資料 Change of Authorized Person Information

授權人士名稱 Authorized Person Name _____

授權人士電話 Authorized Person Phone No. _____

通訊方式 Communication Method

請選擇以下其中一項通訊方法 Please select one of the following method of communication

郵遞 By mail 住宅地址 Residential Address 公司地址 Office Address

通訊位元址 Correspondence Address

電郵 By Email

其他更改 Other Amendment

新詳情 New Details

客戶謹此聲明以上所提供的資料均屬真實及正確。

Client hereby declares that the information given above is true and correct.

客戶簽署
Client Signature _____

日期
Date _____

只供內部使用 For official use only

Received by CS / AE	Signature Verified by	Processed by	Approved by
Name	Name	Name	Name
Date	Date	Date	Date